

Ingersoll Creative Arts Centre



Youth Summer Program

Themed Weeks

- Week 1: Painting & Drawing Camp - July 8-12, 2024
- Week 2: STEM Arts Camp - July 15-19, 2024
- Week 3: Pottery Camp - July 29-August 2, 2024
- Week 4: Craft Camp - August 12 - 16, 2024

Reminders

- Please pack 2 snacks, drinks/water bottle, and a lunch (all nut-free)
- Every day ensure your child has a hat, sunscreen, change of clothing, bathing suit, and towel.
- Your child will be taking part in all kinds of art projects. Please send your child in clothes that they can get messy and creative in.

General Summer Camp Information

ICAC Youth Summer Camp program offers a variety of specialized art and craft-based activities for children going into Grades 1-6. We understand that all ages have different capabilities/interests. We strive to ensure that our activities are age-appropriate and can be modified to meet the needs of the children in our program. Most importantly we want to offer a fun and creative summer to our campers.

Camp Hours

Camp Sign-In Hours: 8:30am- 9:00am
Camp Program Hours: 9:00am - 4:00pm
Camp Sign-Out Hours: 3:30pm - 4:30pm

The ICAC Camp requires a full week of registration because of the projects the children will be completing. As well we are limited to the number of children we can accommodate and apologize in advance if we fill capacity. Our ratio for camp is 10:1.



Drop off Information

Drop off for camp is 8:30 am - 9:00 am. Our front door will be unlocked at 8:30, we are not able to accept children prior to 8:30. Children will be screened by staff and then brought to their group.

If your child will be absent please call 519-485-4691 or email ingersollcreativearts@gmail.com to let us know they will not be attending. All children must be signed in before the parent or guardian can leave.



Pick Up Information

Pick-up will be between 3:30 pm and 4:30 pm. The camp may be outside or in the building finishing up an art project. If you do not see them in the field in front of the building come in and let the staff know who you are there to pick up. Please have your photo ID ready, as this will be required for pickup every day. If you require an early pickup, please let the staff know at morning drop-off. If someone else is going to be picking up your child, please let the staff know during morning dropoff.

***IMPORTANT NOTE:** Only those indicated on the registration forms as an authorized pick-up will be allowed to pick up your child from camp. For your child's safety, no exceptions will be made to this rule. Authorized pick-ups must be 18 years or older. **AUTHORIZED PICK-UPS WILL BE REQUIRED TO SHOW PHOTO ID EACH AND EVERY DAY**

What your Camper will need

Camp Packing List

- Face masks are currently not required however if you wish for your child to wear one please pack multiples as sometimes they get wet.
- Appropriate clothing for weather conditions (jacket, rain gear, and rubber boots)
- Comfortable, closed-toe footwear (running shoes). No flip-flops, please!
- Sun hat and Sunscreen (waterproof minimum SPF 30)
- Refillable water bottle is ESSENTIAL (metal or strong plastic)
- Swimsuit and towel for the splash pad and water games
- Lunch, snacks, and drinks (details below)
- Pack it all in a properly sized backpack



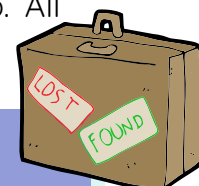
Please do not bring any toys or electronics from home. ICAC will not be responsible for any lost, broken, or stolen items. Your child will be very active and messy with art supplies, and camp can be rough on clothes. Try not to send campers in new or expensive clothing. Proper footwear is essential and we recommend running shoes. The camp will run rain or shine; please check the weather each morning to ensure your camper is properly prepared for the day.

Please Label Everything Your Child Brings To Camp. We suggest iron-on/stick-on labels or with a permanent marker for all items. Campers are expected to be responsible for their own belongings. ICAC cannot accept responsibility for clothing and/or equipment lost at camp or in transit.

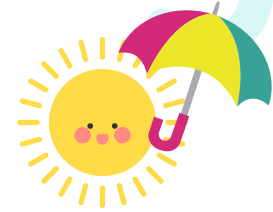


Snacks/Lunches: Your camper will be active for most of the day and maybe hungrier than usual, so be sure to pack a large, nutritious lunch, 2 snacks, a drink, plus a refillable water bottle. In our ongoing efforts to respect the environment, try packing your camper's food and drink in clearly labelled, reusable containers. We recommend you send lunches in an insulated lunch bag with an ice pack to keep them cool during the day. You can also try freezing water bottles and juice boxes the night before camp. The ICAC does not provide lunch or snacks. We are a nut-free environment. Please be respectful of campers with severe life-threatening allergies, and keep peanut butter and other nut products at home.

Lost & Found: If your child has lost an item please let the camp staff know or email us with a description of the lost item at ingersollcreativearts@gmail.com. All Lost & Found items will remain at the Centre until the last week of camp. All unclaimed items will be disposed of after this time.



Policies and Procedures



Inclement and Hot Weather: As you may know, ICAC is located in beautiful Victoria Park in Ingersoll. Children will participate in both indoor and outdoor activities. The ICAC staff will modify camp activities to accommodate for hot weather in order to ensure the health and safety of all participants. This will include frequent water breaks, water activities, less active games, and the use of shaded and cooler areas of the camps. These precautions will allow all campers to enjoy a fun and safe camp experience, even on the hottest of days.

Camper Behaviour: Please take a moment and review our behaviour expectations with your child. At the ICAC Summer Camp, safety is of the utmost importance and our goal is to provide a caring, respectful, and supportive environment for every individual, camper, and staff member alike. Our staff are trained and experienced in providing quality care for our campers. If a situation arises in which a camper threatens the safety or well-being of another person or themselves, or diminishes the camp experience for others, we will make every effort to correct the behaviour. Parents/guardians will be notified and, if the behaviour continues, the ICAC reserves the right to remove the camper from camp on a one-day suspension. Should the behaviour continue upon the camper's return to camp, the ICAC reserves the right to remove the camper for the remainder of the camp session and/or future camp sessions. Should removal be required, no refund will be granted. In certain circumstances, a camper may be removed from the camp environment without warning if his or her behaviour jeopardizes the safety of campers or staff or where the camper is engaged in illegal activities. The ICAC will not be held responsible for any costs associated with a camper's dismissal and no refunds will be provided.

Camper Health and Wellbeing: Your child's safety is our first priority. At all times there will be a staff on hand certified in first aid and CPR. In the event of a minor incident, ICAC staff will provide immediate appropriate care. Camp staff carry a basic First Aid Kit with them at all times during the camp day. The ICAC will have a quiet rest area if a child becomes ill. In the event that your child needs medical attention apart from minor injuries, we will ensure immediate, staff-accompanied transportation to the nearest hospital. If the situation warrants, we will call an ambulance. We will make every effort to contact you or your designated authorized/emergency contact(s) and will stay with your child until you arrive. Please note you will be billed for any additional costs.



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Medications: If you are sending medications to camp with your child, they must be in their original package, clearly labeled with both the child's name and the instructions for use. ICAC staff will collect any medication from campers each morning and hand them into the office for secure storage and distribution to your child. Medications that require immediate use, such as an asthma inhaler or Epi-pen, will remain with the child or the day camp staff.

Absence: If your child is going to be absent from camp, please call the Centre at 519-485-4691 and report the absence to the Art Administrator. If you are leaving a voice message to report the absence please be sure to give the full name of your camper, as well as the details of the absence. If a camper is not present at morning attendance and no absence has been called in, ICAC staff will begin calling the contacts listed on your camper's registration to ensure you are aware of this absence. Refunds will not be given for absent days.



Weekly Registration Closure: If your child(ren) had a really great week at camp and wants to attend another week, please reach out to the office before Thursday at noon prior to the start of the following week of camp. Spaces are limited and we cannot guarantee that there will be room in the program.



Cancellations/Withdrawal Policy: All cancellation requests must be submitted by email directly to the office at ingersollcreativearts@gmail.com. Cancellation requests must be received prior to 10 business days before the start of the affected camp session to receive a refund. Any refund requests received less than 10 business days prior to the affected camp session or during a camp session will not qualify for a refund. ICAC has the right to refuse a refund for circumstances that arise outside the reasons listed above. The ICAC reserves the right to cancel any program where registration numbers are not adequate to run an effective program. If the program is cancelled by ICAC, a refund will be given. A refund will not be issued if a child is sent home from the program for an illness, injury, or behaviour.

Camp Receipts: Receipts are issued during the week of camp your child is registered for. Please keep the original receipts.