

**Ingersoll Creative Arts Centre**  
**Annual General Meeting**  
Sept. 8, 2015, 7:00 pm

**Agenda:**

1. Welcome and remarks - Chair of the Board of Directors  
- Keri Axon
2. Notice of Meeting
3. Additions to the Agenda
4. Minutes of the AGM - July 7, 2014 - Marilyn Stewart
5. Motion to approve the minutes of the AGM - July 7,  
2014
6. Presentation of the Annual Financial Report - Judi  
Boodhoo/Richard Hamilton
7. Motion to Accept the Annual Financial Report
8. Request for 2 volunteers to be members of the Audit  
Committee for the upcoming year
9. Request for 2 volunteers to be members of the Nominating  
Committee for the upcoming year
10. Request for 2 volunteers from the membership to form the  
Newell Award Committee for the upcoming year
11. Highlights of the year - Accomplishments
12. Recognition of retiring Board Members  
- Gladys Bidner, Marion Kramer, Reta Budd, Cathy Mott
13. Chair vacates for report of Nominating Committee and  
Election  
Report of the Nominating Committee  
- Marilyn Stewart
14. Motion to accept the approval of the election of Board  
Member(s)
15. Final Comments/Questions
16. Motion to adjourn.

From the Chair:

It's always good to celebrate accomplishments and this past year ICAC has again been privileged to experience growth in membership, talents and financial position.

We have a dedicated and hard-working board of very, very busy people and I want to thank the continuing board members. Your Board of Directors is committed to continue to offer a venue for inspiration, creativity and friendship.

I would also like to acknowledge departing board members - I have appreciated all your ideas, support and hard work - you will be missed.

It is because of the dedication of our members, volunteers and sponsors that ICAC is able to offer up a variety of workshops, classes, exhibitions and studio experiences; a big appreciation is extended to all.

I would like to further express my appreciation to our members who continually support ICAC in both small and large ways. If any of you would like to participate on any of our committees, we'd love to have you. If you have a specific topic that you'd like to see ICAC build a workshop around, then let us know.

As a cornerstone of culture in this area, the Ingersoll Creative Arts Centre actively contributes to the social, intellectual and creative fabric of our community; we are a central meeting place, an inspiring and challenging venue to meet with our friends and fellow artists and a destination for visitors attracted to our exhibitions, art classes, and special events.

Keri Axon

Chair of the Board of Directors, ICAC

## Report from the Board of Directors

The Board of Directors met monthly on the 2<sup>nd</sup> Tuesday evening of each month, at 5:00 pm., from Sept. to June. All ICAC members are welcome to attend any board meeting, and the minutes of each meeting are posted in our Centre following the meetings.

Our Board of Directors collaborated with several other community partners in the past year: the Oxford Community Foundation, Hunt Footcare, RBC Wealth Management Dominion Securities (Randy & Cathy Lee), Fanshawe College, London, Cathy Mott, Ingersoll, Ingersoll Paper Box Factory, Ian G. Robertson Broker, Re/Max a-b Realty Ltd, Hugh Ponting Personal Tax, Service, Ingersoll Memorials, POW Technologies, Rombouts Pottery & Flowers and Woodstock Print & Litho Ltd. We applied for and received grants from the Oxford Community Foundation, and Service Canada Summer Grant.

## Board Members for the Year 2014-2015:

Chair - Keri Axon

Vice-Chair - Stacie Littlejohn

Secretary - Marilyn Stewart

Treasurer - Judi Boodhoo

Treasures Advisor - Richard Hamilton

Exhibitions - Pat Gibson

Program - Jean Hillis

Publicity - Kim Mott

Membership - Marion Kramer

Volunteers - Gladys Bidner

Grants - Stacie Littlejohn

Quilters' Rep - Maureen Brankley

Potters' Rep - Keri Axon

Fibre Artists' Rep - Reta Budd

Rug Hookers' Rep - Stacie Littlejohn

Painters' Rep - Moe Shier

Town Council Liason - Cathy Mott

INGERSOLL CREATIVE ARTS CENTRE  
ANNUAL GENERAL MEETING  
July 7, 2014

The meeting was called to order by the chairperson at 7:00 p.m.

1. The Chair welcomed members of the Centre to the AGM. Requested members to look at the AGM report provided to them, particularly the reports of the different disciplines within the Centre, and asked for any remarks from the floor.

2. Notice of Meeting

3. No additions to the Agenda

4. Minutes of AGM, June 26, 2013

**5. MOTION AGM 2014-07**

Moved by Marilyn Stewart Seconded by Ineke Rombouts

THAT the minutes of the Annual General Meeting, September 2012 be accepted as circulated.

Carried

6. Presentation of Annual Financial Report - Richard Hamilton and Judi Boodhoo

7. Motion To Accept Annual Financial Report

**MOTION AGM 2014-08**

Moved by Judi Boodhoo. Seconded by Stacie Littlejohn

That the Financial Report as presented by Richard Hamilton, Judi Boodhoo be accepted as per printed copy.

Carried

8. Request for 2 volunteers to be members of the Audit Committee for the upcoming year.

9. Request for 2 volunteers to be members of the Nominating Committee for the upcoming year.

10. Request for 2 volunteers from the membership to form the Newell Award Committee for the upcoming year.

11. Highlights of the year - Accomplishments

12. Recognition of retiring Board Members - Ineke Rombouts, Lynda Williams

13. Chair vacates for report of Nominating Committee - Marilyn Stewart

ICAC AGM Minutes, July 7, 2014

14. Nomination Committee Chair Marilyn Stewart presides.

Declares the Nominations Open. No nominees declare for the vacancy.

**MOTION AGM 2014-06**

Moved by Keri Axon. Seconded by Maureen Brankley

The nomination of Stacie Littlejohn as Vice-Chair of the Ingersoll Creative Arts Centre to fill the vacancy of present Vice-Chair for the term of the present board of directors.

Carried.

Chair of the Board resumes the chair.

15. Final Comments/Questions

16. Motion to Adjourn

**Motion AGM 2014-09**

Moved by Richard Hamilton Seconded by Cathy Mott

That the 2014 AGM be adjourned at 7:35 p.m.

Carried

The AGM is adjourned.

Accomplishments - May 31, 2014 - June 1, 2015

Summer Student: Jennifer Dawes, was hired for the summer of 2014. Funding for Jennifer's salary came from a Service Canada Summer Grant.

Deck the Halls: Our annual Christmas sale was held on Nov. 21 & Nov. 22, 2014. With the help of many volunteers, under the excellent leadership of Maureen Ross, it was a great success. Our art items were kept available for sale in the gallery until Dec. 13. \$3543.69 was raised for the ICAC.

Garden, Plant Sale & Pottery Sale: May 9, 2014 - Our plant sale fundraiser raised \$1377.45. A big thank you to Erika Lorenzen and Laura Finkbiner and all the volunteers who helped make this fundraiser a success. Our seconds pottery raised \$1179.65.

Oxford Community Foundation: ICAC received \$500.00 from the Oxford Community Foundation. This money was used to upgrade the current computer operating system.

Raffle Quilt:

The 2014 Raffle Quilt "Tiramisu Squared" was created and donated to the Centre by the Oxford Quilters' Guild.

The quilt was won by Ethne Beeckmans and proceeds to the ICAC were \$3687.14

Newell Award: Judi Boodhoo was presented the Newell Award 2014/2015 on Sunday October 19th by Bryon Dorey. The Newell Award, donated by the King and Barbara Newell Family and established in 1997, is given to a member who has made an "outstanding contribution" to ICAC. Judi is a very deserving recipient of this award. Judi has been treasurer of the Centre

for many years and works efficiently and tirelessly to keep our financial records impeccable.

### Membership:

The membership list for 2014-2015 has been completed. We have a total of 266 members which include 252 Individuals, 13 Family and 1 Student.

### From the Pottery Studio:

The membership in the pottery studio is almost 60 and our numbers are steadily increasing. We are eagerly anticipating our expansion as we continue to grow in number and talents.

Our potters' studio is a very busy place - it is most usual to find someone working there every day of the week. Our daytime group meets on Thursday, where we share creative ideas and pottery tips and techniques. We also now have an evening group of potters who meet on Monday nights - anyone is welcome to join this group.

One highlight of our year was the Michael Kifer Inspiration Series workshop. A very talented and colourful potter, Michael willingly shared all his techniques and creative ideas with us. We had several guest potters join us for this weekend, who were very impressed with our centre, and the creative, inspiring atmosphere we enjoy working in.

Our potters are also very fortunate to have Shirley Clifford share her wheel-throwing skills with us, in a 2 week throwing camp. We also enjoyed 3 raku firing days at Jan Hawkin's home. We are a thriving, co-operative group who enjoy the opportunity to work together on our studio days, attend workshops and classes, and inspire each other to create, and continue grow as artists.

Keri Axon - Pottery Rep

Fibre Arts: A group of 25 to 30 creative, enthusiastic women meet the 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month for Fibre Arts (FAB) from 10 am to 3 pm.

FAB presented an exhibition of their work in the gallery in February dedicated to one of our valued long time members, the late Claire Tomlinson. The rug hookers were a part of the exhibition as well.

Several of our members present demonstrations of their various skills at our meetings.

We have attended several recognized exhibitions and 2 of our members have had their work accepted in these juried shows. FAB have been supportive of the ICAC fund raising events and have been responsible for setting up the Christmas Sale-Deck the Halls.

Several members attended courses at the Haliburton School of Fine Arts.

Several members met during the summer months experimenting with dyeing several types of fabrics.

FAB continues to create an atmosphere in which everyone is encouraged to develop their talents & learn new ones.

Reta Budd-FAB Rep

Oxford Quilters' Guild: The Guild has approximately 157 members. Meetings are monthly, with the option of attending a Wednesday evening or Thursday morning session. These meetings feature a guest speaker, and also an instructional segment. There is a short social time and information shared of quilting events in our southwestern area. Some members also take advantage of a Monday morning or Thursday evening work session in the quilt room.

This year we were fortunate to have AI Cote from Niagara Falls at a special two day workshop. The main focus of our year was the

organization of the quilt show, "Pieces of Magic" under the direction of Ann Thomas and her dedicated committee. This show is always well received in the quilting community and there were visitors from many areas in S.W. Ontario. Paid attendance was 1090. Moving the location to the arena ice surface was ideal with ample display areas and the opportunity to have a tearoom onsite.

Quilts both lap and full size continue to be donated to those in need by the Comfort Quilt group. The original leaders of this group are stepping down this year and the Guild thanks Carol McLean and Jim Wilford for their untiring support.

The Oxford Quilters have a few ideas for the Centre's Inspiration Series. Invitations have been extended but planning has not yet been finalized. Hopefully this will be available for the spring of 2016.

Maureen Brankley-Quilters Rep

Painters: The painters meet on Mondays at the Centre. Some members draw and others work on projects in either watercolour or acrylics. The Monday studio time was from 1 pm to 3:30 pm but now has changed to 10 am to 3:30 pm. This has been well received and painters are spending more time being productive at the Centre. Some painters prefer mornings, some afternoons and some like to dedicate the entire day to being at the centre to paint.

The painters have contributed to the Art Rental Collection that hangs in the painter's classroom and many of our members have paintings in the gift shop.

Several of our painters have volunteered and provided demonstrations in different techniques to the group. We now have a desktop easel which has come in handy during demos. Many

of our painters took workshops in other cities this year and shared some of what they learned. The painters group has welcomed several new members.

Moe Shier-Painters Rep

Volunteers: The mandate for this committee is to find enough volunteers to staff all events that occur at the Ingersoll Creative Arts Centre. Members are requested to sign on their membership forms what volunteer activities they would prefer to host.

Volunteers are contacted through personal contact, emails, and phone calls.

Our goal is to increase participation by all members by recognizing all volunteers and making sure to thank everyone who helps personally if possible. We have asked members who volunteer to sign in a volunteer book so that we can track who does what and when. We have also gone to all groups to thank volunteers. Each year a large thank you poster is at the ICAC asking volunteers to sign so their efforts on behalf of the ICAC can be recognized publicly.

Volunteers are always needed for the many events as their way of supporting the ICAC.

Gladys Bidner-Volunteer Coordinator

Rug Hookers: The rug hookers enjoy studio time in the fibre arts room, the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month. On October 3<sup>rd</sup> and 4<sup>th</sup>, a Hooking Textures workshop was taught by Bea Grant from Schomberg. Also in the fall some of our members took courses at the Ontario Hooking and Craft Guild fall school in Ancaster. In February our group became known as "The Wild Woollies" and became a branch of the Ontario Hooking and Craft Guild. The Wild Woollies had our first display at the OHCG annual conference in London April 17<sup>th</sup> to the 19<sup>th</sup>. During the year we had a display at the Ingersoll Library and a trunk show at Oxford

Manor. We are now preparing a beginners workshop for the fall of 2015.

Stacie Littlejohn-Rug Hookers Rep

Sponsorship Committee:

Several issues and good ideas have come forward within the Sponsorship Committee.

New for the next exhibition series is a donation receipt to individuals [not business names] who underwrite the cost of an Exhibition.

Sponsor Benefits. As you know our major and only two individuals who are canvassing each and every year for sponsorship funds are Don Hillis and David Skinner. They both believe we have to do more in thanking these businesses for their continuous support.

A new sponsor has asked if it would be possible to have a private viewing for clients of his business at the Exhibition he is sponsoring. I think there is merit in this suggestion. We are bringing new people to the centre; we may have new sponsors interested in the centre; we may acquire new members; we may have new people who will be part of our fundraising efforts in the upcoming years. The more exposure the better for us.

Our next thought was to send out personal invitations to all the sponsors and the artists for a wine/cheese thank you event. We appreciate your support of the centre as do the artists who you have supported through the exhibitions. The board has approved of this idea and will hold this during the Annual Members Show.

For both these events it would be imperative that the board and the sponsorship committee members be present. Perhaps at that time we can give our certificates of thank you to the sponsors.

This is usually a framed poster/card of the event sponsored done by David Skinner and delivered to the sponsor as well as a thank you card.

I am sorry to report that David Skinner has resigned from the Sponsorship Committee to do volunteering in another area. We shall miss David and his contribution to the Sponsorship Committee.

My last comment is regarding the artist, John Gibbons, Tales from the Urban Wilderness Exhibition. John sent out hand written invitations to friends and family; he sent a personal thank you letter to the sponsors. Fifty-five people, some who never been to the centre before, attended this exhibition. A wonderful gesture and a very class act from an exhibitor and a member of the ICAC.

Marilyn Stewart-Chair, Sponsorship Committee

Exhibitions: The Exhibitions Committee, Paulette Robertson, Darlene Clemens and Pat Gibson presented the following 8 shows in the ICAC gallery from July 2014 to June 2015:

Joint Efforts by ICAC Members

Roberta Cory- Architecture: Lost, Found and Altered

Pat Gibson + George Whitney-Insight

Sarah Cowling- solo show

ICAC Fibre Artists

Oxford Photographic Arts Guild

Annual Members Exhibition and Boxing Days fund raiser

John Gibbons- Tales from the Urban Wilderness

We thank all the artists who inspired us with their work.

Helping make these shows possible are the following member

volunteers: Jean Hillis, Elizabeth Bustard, Linda Dineen, Kim Mott, Don Ross, John Gibbons, Keri Axon, Heather MacIntosh, Gladys Bidner and all the weekend staffers, Marilyn Stewart and the sponsorship committee.

We greatly appreciate all of the sponsors, who helped support Exhibitions in 2014 and 2015.

Pat Gibson-Exhibitions

Program - Summary of classes offered during 2014/2015

Area	Classes Offered	Sessions	Hours of Instruction
<u>Adult Classes</u>			
Pottery	11	33	91 1/2
Fine Art - Painting	13	17	103
Rug Hooking	1	2	12
Fibre Arts	2	5	10
Quilting	24	36	104
Miscellaneous	2	2	4 1/2
Totals	53	95	315
<u>Children &amp; Teen Classes</u>			
Pottery	14	45	69
Painting - Mixed Media	4	18	39
Crafts	5	5	15
Totals	23	68	123

Note - As always, there were classes that did not reach sufficient registration to be able to proceed. Every effort is made to offer a wide variety of learning opportunities to be of interest to all levels of expertise. Class suggestions are always welcomed.

Adult Members Studio Sessions - open to all members each week during the year (unless there is a scheduled class). A voluntary Toonie donation is encouraged for studio use.

Painters	Mondays - 10:00am - 3:30 pm
Potters	Thursdays - 9:30 am - 3:30 pm
Quilters	Mondays - 9:30 am - 3:30 pm Thursdays - 3:00 pm - 10:00 pm
Rug Hookers	2 <sup>nd</sup> & 4 <sup>th</sup> Tuesday of the month - 10:00 am - 3:30 pm
Fibre Arts	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesdays of the month - 10:00 am - 3:30 pm

Individual groups arrange for outstanding instructors to come for special workshops to inspire and expand the creativity of members, as has been reported in the group summaries.

We continue to focus on teaching techniques that will allow our members to explore their own creativity. Thank you to our instructors for their generous sharing of information and their encouragement to their students.

Jean Hillis-Program

Art Rental: Members and visitors to the Centre always pause to enjoy the art work exhibited in the rental gallery. Thanks to our members who continue to provide a diverse display of original art and photography for rent and purchase. The featured artists are of special interest. A different artist has been introduced every 3-4 months with the posting of a bio and statement to support the work shown.

Several pieces have been rented, most resulting in sales, a benefit to the artist, the Centre and our community.

Linda Trowell-Art Rental

## **Ingersoll Creative Arts Centre - Gift Shop Account**

*Balance Sheet Year Ending May 31st, 2015*

Balance June 1, 2014	General Surplus \$500.00	
Income		
Receipts from Gift Shop Sales	\$1065.75	
Commission from Exhibition Sales	\$705.50	
Commission from Loan Collective Sales	<u>\$475.00</u>	<u>\$2246.25</u>
		\$2746.25
Disbursement Expenses		
Transfer to General Account	<u>\$2246.25</u>	<u>\$2246.25</u>
Balance May 31st, 2015		\$500.00
Pat Dunn-Gift Shop		

## Donors & Sponsors 2014

The Ingersoll Creative Arts Centre Board of Directors gratefully acknowledges the donors and sponsors who generously supported the CAC in 2014, to carry out our mission: "To promote creative activity in the local community and surrounding area by providing programs, workshops, class instruction and special events, in all forms for all ages".

### \*Indicates all or partial studio designation

#### Friends of the Arts – (\$25 - \$99)

Lorna Bruggeman  
Anita Cox\*  
Audrianna & Ricardo D'Souza  
Jennifer Dawes  
Veda Goodwin  
Beatrice Grant  
Bruce Hartley  
Ruth Hartley  
Joe Hawkins  
Sheila James  
Debbie Kuiken\*  
Keith Lewis  
Alma Martin  
Sharon Meek  
Linda Ridley\*  
Debbie Riopelle  
Bev Ruthenmund\*  
Judith Southcott  
Nancy Springstead  
Wendy West\*  
Terry Anderson  
Mrs. W. Leenders

#### Arts Contributors – (\$100-\$249)

Sue Clark  
Linda Dineen\*  
Pat Dunn\*  
Anna Marie Gazzola  
Sharyn Hammond  
Elly Hart\*  
Doreen Hugill\*  
Kate Innes  
James & Joyce MacKenzie\*  
Carol McLean\*

#### Arts Contributors – (\$100-\$249)

Julie Martin\*  
Bill and Sharon Meek  
Carolyn Mutton  
Norma Nixon  
Kimberly Pallett\*  
Carol Ramsey\*  
Ian & Paulette Robertson  
Maureen Shier  
Julie Shipp  
David Skinner  
Audrey Stares  
Betsy Tate  
Ann Thomas  
Linda Trowell  
Linda White  
Southland Railways  
Burns & Demeyere  
Don Searles Motor Products  
ANON\*

#### Arts Patrons – (\$250-\$499)

Keri Axon  
Judi Boodhoo  
Shirley Clifford  
David Dale  
Marilyn Hillis  
June Margerum\*  
Judy Millard\*  
Jaquie Poole  
Marilyn Stewart  
Christine Thammavongsa  
Gwen Tracey  
Bonnie Wilson  
ANON\*

#### Arts Investors – (\$500-\$999)

Patricia Armstrong  
Elizabeth Bustard  
Joan Falconer  
Pat Gibson  
Barbara Newell  
Susan Rayner\*  
Don Ross  
Jim Wilford  
Shane Norrie  
ANON

#### Arts Benefactors – (\$1000+)

Reta Budd  
John & Shirley Clifford  
Don & Jean Hillis

#### Sponsors

Hunt Footcare

RBC Wealth Management  
Dominion Securities (Randy & Cathy Lee)

Fanshawe College, London

Cathy Mott, Ingersoll

Ingersoll Paper Box Factory

Ian G. Robertson Broker  
Re/Max a-b Realty Ltd

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